

78 04238

City of Roseville

Phone 783-9151
316 Vernon Street
Roseville, California
95678

June 13, 1978

GENERAL INFORMATION MEMORANDUM
(CONFIDENTIAL)

No. 379

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: 1978-79 BUDGET REVISION SUGGESTIONS

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Assuming the City will receive the same proportion of the property tax under Proposition 13 that it has in the past, about 12%, our revenue loss in the General Fund for the next fiscal year is estimated to be \$541,525. Since the General Fund revenues were estimated to exceed expenditures by \$61,130, the General Fund deficit will be \$480,395 without any adjustments in the proposed budget. This could be absorbed by our fund balance but that would not be a wise decision, either fiscally or politically, as you have already indicated to me.

The proposed budget contains an unusually heavy commitment to capital improvement expenditures because of the Zisk acquisition, the Sunrise greenbelt acquisition, Saugstad Park improvements, and others totalling \$257,185. By subtracting this amount from the \$480,395, we have a net operating deficit in the General Fund of \$223,210 which I propose to eliminate in the following manner:

- \$ 40,275 Eliminate 3-1/2 proposed positions which include a Police Clerk, an Assistant Beat Officer, a Planning Technician, and a part time Typist in Personnel.
- \$111,385 Budget all remaining Federal anti-recession money for General Fund Capital Outlay such as building repairs, autos, tools, etc. instead of reserving for additional employment.
- \$ 25,000 Eliminate Library bookmobile program and reduce part time Library staff.
- \$ 35,000 Terminate Community Promotion programs which the City does not administer. *(social programs)*
- \$ 5,000 Reduce Aid-to-Youth League contributions and cost of umpires and score-keepers.
- \$ 6,550 Reduce weekend service and Fire Department call back.
- \$223,210

These actions will balance the General Fund without the need to layoff any full time employees and still retain a year end fund balance of almost \$800,000 if there are no salary increases in January. This still constitutes a cut back because we have continued to absorb additional population and developed areas with minimal personnel increases.

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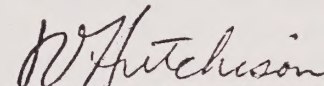
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Other services, costs, and revenues Council should take a hard look at during the budget review process are:

- (1) Do not reduce Electric In-Lieu Tax as proposed. Revenue increase of \$65,000.
- (2) Increase business licenses by 25% (C.O.L. for 4-years) to produce \$20,000.
- (3) Further reduction in fire response which is costing us \$40,000 for volunteers and \$65,000 for overtime pay.
- (4) Reduce animal control service. Currently 2 full time.
- (5) Reduce crossing guard service (volunteers?). Costs over \$35,000.
- (6) Limit attendance at conferences, meetings, etc.
- (7) Reduce educational incentive programs. Must negotiate.

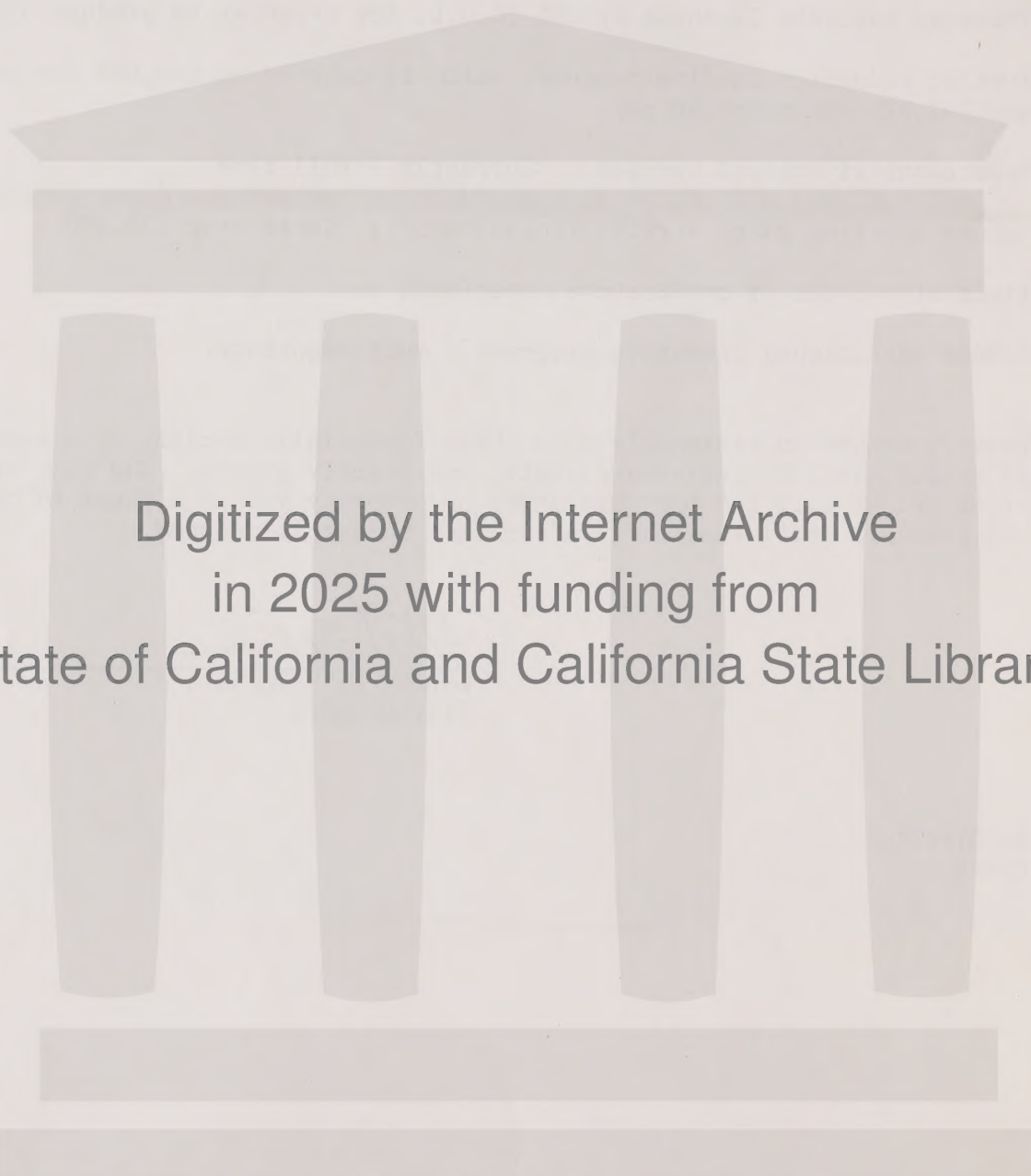
In summary, we are in reasonably good shape financially because of a conservative City fiscal policy, healthy business climate, and orderly growth. The big "unknowns" are whether or not we will get our fair share of property tax or a piece of the State surplus. We probably won't know until after this budget is adopted.



ROBERT G. HUTCHISON
CITY MANAGER

RGH/es

CC: Finance Director
City Clerk



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BERKELEY, CALIFORNIA 94720
June 21, 1978

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CITY MANAGER'S OFFICE

Robert G. Hutchison, City Manager
City Hall
316 Vernon St.
Roseville, CA 95678

Dear Sir:

The Institute of Governmental Studies is initiating a series of studies related to the Implementation of Proposition 13. We are most desirous of developing and maintaining a complete documentary record of this important event.

In this regard, would you please send us a copy of any reports which you have prepared for the City Council in past weeks concerning the impact of the proposition on your city. If your office prepared a "contingency budget" indicating proposed reductions resulting from the loss of property tax revenue, we would like to receive a copy of your proposal. Also, in the coming weeks if you prepare further reports or analyses, we would be most grateful if you would send us a copy.

Please send the reports, etc. to:

Jack Leister, Head Librarian
Institute of Governmental Studies
109 Moses Hall
University of California
Berkeley, CA 94720

Thank you for your assistance.

Sincerely,

Eugene C. Lee
Director

ECL/kb

Mr Lee —
This is about all we have. Roseville
is growing rapidly, so just not adding
employees is a cut back for us.

W Hutchison

P.S. We negotiate wage and salary increases at mid year.

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Dear Sir:

The Institute of Governmental Studies is soliciting a series of studies related to the implementation of Proposition 13. We are most interested in developing and maintaining a complete documentary record of this important event.

In this regard, would you please send us a copy of any reports which you have prepared for the City Council in your work concerning the impact of the Proposition on your city. If your office prepared a "continuing budget" indicating projected revenues resulting from the loss of state- to tax revenues, we would like to have a copy of your proposal. Also, in the coming weeks if you prepare further reports or analyses, we would be most grateful if you would send us a copy.

Please send the reports, etc., to:

Prof. James E. Jones, Head Librarian

Institute of Governmental Studies

102 Evans Hall

University of California

Berkeley, CA 94720

Thank you for your assistance.

[Signature]
James E. Jones
Director

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